



Mission Canyon Planning Advisory Committee (MCPAC)  
Mission Canyon Residential Parking Strategy Meeting  
Wednesday July 22, 6:00 p.m.  
Approved Minutes

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1. Meeting Called to Order by Chair Raymond Smith at 6:00 p.m.

2. Roll Call

Board Members Present: Ann Cavalli, Jennifer Cushnie, Jacqueline Hynes, William Koonce, Barbara Lindemann, Randy Reetz, Raymond Smith, Kevin Snow.

Board Members Absent: None

Staff Present: Derek Johnson, Director, Peter Imhof, Supervising Planner, Rosie Dyste, Senior Planner and Greg Wiley, Intern, Long Range Planning, Glenn Fidler, Fire Department and Gary Smart, Public Works.

3. Public Comment for items not on the agenda: None.

4. MCPAC Administrative Tasks:

a. New MCPAC Member Oath of Office

Newly appointed MCPAC Member William Koonce was introduced and the Oath of Office administered.

b. Draft Meeting Minutes of June 30, 2009

**ACTION:** Hynes moved, seconded by Cavalli and carried by a vote of 8-0 to approve the draft meeting minutes.

c. Status Updates

Staff provided updates on the following items: Historic Survey of Lower Mission Canyon, Jesusita Fire Watershed Response Plan, Burn Area Emergency Response Report and the Board of Supervisors action on the No Parking zone resolution on portions of Foothill Road.

d. Parking Strategy Subcommittee

Per staff recommendation, Chairman Smith formed a Residential Parking Strategy Subcommittee comprised of the following three MCPAC member volunteers:

1. Jacqueline Hynes
2. Barbara Lindemann
3. Randy Reetz

**Public Comment for items on the agenda:**

- Jill Mosher commented on Item 4c: Board of Supervisors action on Foothill Road with an appreciation for the work being done on Foothill and a request to preserve existing parking spaces.
- Richard Axilrod, Chairman of the Traffic and Parking Committee from the Mission Canyon Association, commented on the importance of the overall parking strategy project and provided photographs of a cooperative neighborhood project to create parking spaces in the right-of-way adjacent to the road.

**5. Residential Parking Strategy**

- a. **Presentation.** MCPAC Chairman Ray Smith provided an overview of the issues faced in Mission Canyon and a comparison of Mission Canyon and Oakland Hills. Staff presented a summary of the community meeting held in April 2008 and described the data collection and other work efforts that have occurred since that meeting.

MCPAC members asked questions about minimum roads widths and safety for emergency response. According to Glenn Fidler from County Fire, per the California Fire Code, a 20-foot travel width direction is the minimum standard with an additional 8 feet required on either side for parking. This standard is for private roads and driveways and the Fire Department has no jurisdiction over public roads. Gary Smart from Public Works stated that there is no strict width standard for public roads but safety is the underlying theme.

Continuing the discussion on road widths, Captain Fidler pointed out that the Fire Code is updated as disasters happen and the minimum travel width standards are based on experience from previous disasters, such as the Oakland Hills Fire. Captain Fidler was on duty at Fire Station 15 during the Tea Fire (November 2008) and the choke point at Mission Canyon Road north of State Route 192 was very poor due to residents exiting from east to west from Montecito and Gibraltar Road, no police enforcement at the time, people stopping for the stop sign, no right of way given to an ambulance trying to reach burn victims, and equestrian and other large vehicles evacuation. Captain Fidler stated that if the Tea Fire had started in the early morning hours in Mission Canyon, the [parking strategy] discussion would be different and the problem would be corrected. In contrast, the Jesusita Fire (May 2009) was unique and evacuation went very well because it was the only California fire at the time, there was lots of equipment on hand, and people responded to the evacuation calls. Lastly, Captain Fidler noted that the Fire Department will not by policy bulldoze or create wide roads and that the MCPAC has an exceptionally hard task ahead in dealing with this issue.

6. **Schedule:** Next MCPAC Meeting on Residential Parking Strategy is tentatively scheduled for September 23, 2009. Staff will confirm the meeting date and place.

7. Meeting adjourned at 7:45 p.m.

ACTION: Cushnie moved, seconded by Hynes and carried by a vote of 7-0 to adjourn the meeting [note: Committee Member Koonce was not present for this action].



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Raymond Smith  
Chair, Mission Canyon Planning Advisory Committee