





PLANNING & DEVELOPMENT DEPARTMENT
OFFICE OF LONG RANGE PLANNING
TRANSMITTAL MEMO

DATE: December 30, 2009

TO: SunPAC Members

FROM: Peter Imhof, Supervising Planner 
Holly Bradbury, Associate Planner 

cc: Jeremy Tittle, Executive Assistant, 1st District Office
Derek Johnson, Director of Long Range Planning
Vicki Parker, Deputy Director Long Range Planning

SUBJECT: SunPAC Meeting # 29 - January 6, 2010

The Attachments noted below have been included or referenced in preparation for the January 6, 2010 meeting.

1. **Meeting Agenda.** The agenda for the January 6, 2010 meeting is provided for your review. For further explanation, please see discussion below.
2. **Meeting Minutes.** Action Minutes from the SunPAC December 8, 2009 meeting are included for your review and approval.
3. **Draft Policy Matrix.** The worksheet is in draft form and changes will be made interactively similar to previous meetings. Outstanding items are on the first page.
4. **Summerland Trails Map:** Page 58 of the Summerland Community Plan.
5. **Approved July 24 and August 28, 2009 SBAR Minutes.** Staff will summarize SBAR comments to the Residential Design Guidelines for SunPAC consideration and discussion.

You may also download the materials at the following webpage:

<http://longrange.sbcountyplanning.org/planareas/summerland/sunPAC.php>

MEETING AGENDA FOR JANUARY 6, 2010

Agenda Item 1

Pledge of Allegiance and Roll Call.

Agenda Item 2

Public Comment Period – This time is set aside to allow public testimony on items not on today's agenda. The time allocated to each speaker will be set at the discretion of the Chair.

Agenda Item 3

Administrative Items-

- **Meeting Minutes:** The December 8, 2009 meeting minutes are included for your review and approval.
- **Guest speaker:** LT. Greenfield from the California Highway Patrol will address the SunPAC on parking enforcement.

Agenda Item 4

ROW and Trails-

ROW: At Meeting #28, the SunPAC developed ROW policies for encroachment and landscaping. Abandonment is the only issue remaining before the traffic chapter is complete and was briefly discussed at the August meeting during goal formation. The SCP currently prohibits the abandonment of ROW. Staff has identified two options, which include:

1. **Keep Policy S-18:** This policy would continue to prohibit abandonment of County-owned rights of way under any circumstances. Encroachments into public rights-of-way would still be allowable under limited circumstances with an encroachment permit.
2. **Modify Policy:** Allowing abandonment for public benefit or public facilities would allow greater flexibility in ROW use (see the Public Works Summerland School example). Suggested language:

Policy CIRC S-18: Existing public rights-of-way shall not be abandoned unless for public benefit or public facilities. Abandonment of any portion of a public right-of way may occur only if such abandonment does not adversely affect public access, recreation or parking and there is no impact to traffic circulation or access to private property.

Staff recommends the second option, modifying the existing policy to allow ROW abandonment under limited circumstances to allow greater flexibility and address legitimate public needs.

The Committee may wish to discuss other circumstances in which abandonment of public rights of way are supportable. The following list includes examples of possible circumstances, which the Committee could include in this policy:

Circumstances Supporting ROW Abandonment
Public Use or Benefit
Public Facilities
Landscaping Easements,
Drainage Improvements
Beach Access
Parks
Schools
Parking Facilities

Trails: At Meeting #28, the SunPAC requested staff explore how role the current Community Plan update pertains to modernizing the Visual Resources/Aesthetics and Parks, Recreation, and Trails (PRT) Chapters of the SCP. Though overlap exists between the Circulation and PRT Chapters, the Project Charter developed by the SunPAC in 2007 is specific that this update pertains only to Design Guidelines and the Circulation Chapter. Review of and analysis of visual resources or public land acquisition is outside of the budget and scope of the current update. Trail alignment connectivity is within the scope of this project, whereas public land acquisition analysis and evaluation of visual resources are not.

An update of the Transportation and PRT Chapters of the County-wide General Plan is presently being considered as a future work program item. Support for an update stems from the desire for improved trail and park systems in other Community Plan areas and from recent State legislation. Passed in 2008, SB 375 requires jurisdictions to link their General Plans to greenhouse gas reduction goals. If support for this program exists and the update is initiated, trails throughout the County would be comprehensively evaluated to facilitate greater connectivity.

Action 2.2 from the PRT map states that the County should design a program for the siting and acquisition of trails. Summerland-specific programs would primarily be funded through a special assessment tax or development impact fees in the absence of a County-wide General Plan PRT Chapter update.

At past meetings, a policy was developed requiring an urban trail plan for public ROW and integration of the Summerland PRT Map (see Attachment 4) into the County-wide adopted map. The SunPAC may elaborate on this policy and designate specific areas of the ROW to prioritize for use as pedestrian or multi-use trails. Enhancing connectivity through multi-use trails is within the scope of this update. Attachment 4 shows the existing and proposed trails in Summerland.

Based on the above considerations, staff recommends amending the previously developed ROW policy to anticipate future updates (additional wording in bold italics).

Policy CIRC: As a funding priority, the County shall develop an urban trail system which includes stairs, pocket parks, vista points, access corridors utilizing existing and future trail easements and public rights of way. All existing and proposed Summerland trails shall be incorporated into the PRT map. ***Existing and proposed Summerland trails, including the urban trail system, shall be included in any future General or Community Plan update and be consistent with any future program under Action PRT 2.2.***

Agenda Item 5

SBAR Review of Residential Design Guidelines- Please see Attachment 6 for the complete minutes. Attachment 7 is a chart that tracks the SunPAC, SBAR, and staff recommendation for issue areas where there is disagreement. This will be provided to the decision makers during the adoption process. The staff recommendation shown in the attachment is subject to change.

Each SunPAC member is encouraged to review this draft information and contact staff individually should any questions, suggestions, or other comments arise. Staffs contact details follow:

- Vicki Parker, 568.2057
- Peter Imhof, 568.3543
- Holly Bradbury, 568.3577

Adjourn
