



PLANNING & DEVELOPMENT DEPARTMENT

OFFICE OF LONG RANGE PLANNING

TRANSMITTAL MEMO

DATE: May 29, 2009

TO: SunPAC Members

FROM: Derek Johnson, Director *DJ*
Lucy Pendl, Assistant Planner *LP*

CC: Holly Bradbury, Associate Planner

SUBJECT: SunPAC Meeting # 22

The items noted below have been included or referenced in preparation of the June 3, 2009 meeting.

1. **Meeting Agenda.** The meeting agenda for the June 3, 2009 meeting has been provided for your review. For further explanation, please see discussion below. (Attachment 1)
2. **Meeting Minutes.** Action Minutes from the May 28, 2009 meeting are included for your review and approval. (Attachment 2)
3. **Tentative Meeting Schedule.** Attached is a schedule with past and suggested future dates for SunPAC meetings.

Please refer to Transmittal materials provided to you for recent meetings. You may also download the materials at the following webpage:

<http://longrange.sbcountyplanning.org/planareas/summerland/sunPAC.php>

MEETING AGENDA FOR JUNE 3, 2009

Agenda Item 1

Pledge of Allegiance and Roll Call

Agenda Item 2

Public Comment period – This time is set aside to allow public testimony on items not on today's agenda. The time allocated to each speaker will be set at the discretion of the Chair.

Agenda Item 3

Administrative Items:

- Meeting Minutes – Review and approval of the May 28, 2009 draft meeting minutes

- Long-term Schedule – The SunPAC meeting on August 5, 2009 is the last currently scheduled meeting; please bring your calendars and come prepared to discuss potential future meeting dates.

Agenda Item 4

Summerland Outdoor Lighting Ordinance – This is a continued discussion of the draft Summerland Outdoor Lighting Ordinance that staff created, including presentation of further information and clarification of certain types of lighting and exemptions.

Agenda Item 5

Discussion of the Residential Design Guidelines: Chapters 1-10 of the draft Residential Design Guidelines distributed for Meeting 21 still need to be reviewed, so that staff can incorporate the feedback from the SunPAC.

Adjourn

Next meeting: SunPAC Community Plan Update Meeting #23

Topic: Continued Review of the Draft Residential Design Guidelines
Wednesday, July 1, 2009, 5:00 PM (NOTE: Starting Time & REVISED DATE)
Board of Supervisors Hearing Room, 4th Floor

CC: Jeremy Tittle, Executive Assistant, 1st District Office