



**PLANNING & DEVELOPMENT DEPARTMENT
OFFICE OF LONG RANGE PLANNING
TRANSMITTAL MEMO**

DATE: June 24, 2009
TO: SunPAC Members
FROM: Derek Johnson, Director
Lucy Pendl, Assistant Planner
Holly Bradbury, Associate Planner
SUBJECT: SunPAC Meeting # 23

The items noted below have been included or referenced in preparation of the July 1, 2009 meeting.

1. **Meeting Agenda.** The meeting agenda for the July 1, 2009 meeting has been provided for your review. For further explanation, please see discussion below. (Attachment 1)
2. **Meeting Minutes.** Action Minutes from the June 3, 2009 meeting are included for your review and approval. (Attachment 2)

Please refer to Transmittal materials provided to you for recent meetings. You may also download the materials at the following webpage:

<http://longrange.sbcountyplanning.org/planareas/summerland/sunPAC.php>

MEETING AGENDA FOR JULY 1, 2009

Agenda Item 1

Pledge of Allegiance and Roll Call

Agenda Item 2

Public Comment period – This time is set aside to allow public testimony on items not on today’s agenda. The time allocated to each speaker will be set at the discretion of the Chair.

Agenda Item 3

Administrative Items:

- Meeting Minutes – Review and approval of the June 3, 2009 draft meeting minutes

Agenda Item 4

Discussion of the Residential Design Guidelines: Chapters 4-10 of the draft Residential Design Guidelines distributed for Meeting 21 still need to be reviewed, so that staff can incorporate the feedback from the SunPAC.

Adjourn

Next meeting: SunPAC Community Plan Update Meeting #24

Topic: Phase III, Circulation Traffic and Circulation Update Background
Wednesday, August 5, 2009, 5:00 PM
Board of Supervisors Hearing Room, 4th Floor

CC: Jeremy Tittle, Executive Assistant, 1st District Office

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Notice of Public Meeting

Summerland Planning Advisory Committee (SunPAC) Meeting #23

Date: Wednesday, July 1, 2009
Time: 5:00 pm
Location: Board of Supervisors Hearing Room
105 East Anapamu Street, 4th Floor, Santa Barbara
Attendees: SunPAC Members, County Staff and Public Participants
Purpose/Discussion: Continued review of the Draft Residential Design Guidelines
Material to read: Draft Summerland Residential Design Guidelines
1992 Board of Architectural Review Design Guidelines for Summerland
Material to bring: SunPAC Meeting Materials

Agenda Item

Discussion Topic

CALL TO ORDER

- # 1 **Pledge of Allegiance & Roll Call**
- # 2 **Public Comment Period:** *The Public Comment period is set aside to allow public testimony on items not on today's agenda. The time allocated to each speaker will be set at the discretion of the Chair.*
- # 3 **Administrative Items:**
- Meeting Minutes from June 3, 2009
- # 4 **Discussion of Draft Residential Design Guidelines** – Continued review of 2nd Draft Residential Design Guidelines.

Adjourn

Next Meeting SunPAC Meeting #24
Topic: Phase III, Circulation Traffic and Circulation Update Background
Wednesday, August 5, 5:00 PM
Board of Supervisors Hearing Room
105 Anapamu Street, 4th Floor, Santa Barbara

Questions or comments about the Community Plan Update may be directed to Derek Johnson at 805-568-2072 or djohnson@sbcao.org and further information may be obtained on the following web site: <http://longrange.sbcountyplanning.org/planareas/summerland/summerland.php>

Attendance and participation by the public is invited and encouraged. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Hearing Support Staff (805) 568-2000. Notification at least 48 hours prior to the meeting will enable the Hearing Support Staff to make reasonable arrangements.

Summerland Planning Advisory Committee Meeting

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SUMMERLAND Planning Advisory Committee (SunPAC)

June 3, 2009 Meeting #22 – Minutes

1. **Meeting Called to Order:** By Chair Donaldson at 5:05 pm.
2. **Pledge of Allegiance and Roll Call**

SunPAC Members Present: Robert (Robin) Donaldson, David (Tom) Evans, Betty Franklin, Paul Franz (dep. 8:00), David Hill (arr. 5:10), Nancy Kimsey, Suzanne Perkins (arr. 5:10 PM), and Wickson (Reeve) Woolpert.

SunPAC Members Absent: Mary Holzhauer

County Staff Present: Office of Long Range Planning: Supervising Planner David Lackie, Planner Holly Bradbury, and Planner Lucy Pendl.

Welcome: Chair Donaldson welcomed participants.
3. **Public Comment:** Jane Gray stated that the SunPAC is doing a great job.
4. **Minutes of May 28, 2009 SunPAC Meeting #21:**

ACTION: Member Evans moved, Member Franklin seconded, to approve the May 28, 2009 SunPAC Meeting #21 Minutes; motion carried by a vote of 8-0.

Yea: Evans, Donaldson, Franklin, Franz, Kimsey, Woolpert

Nay: None

Absent: Holzhauer, Perkins, Hill

Members Perkins and Hill arrived at 5:10.
5. **Staff Presentation:** Staff presented information previously requested by the SunPAC concerning current lighting standards in the LUDC, enforceability, and language for options regarding the regulation of security lights. Also presented were Chapters 1-10 of the second draft of the Summerland Residential Design Guidelines.
6. **Schedule Discussion:** It was decided that the SunPAC will continue to meet the first Wednesday of every month through the end of 2009. There was also a discussion concerning scheduling of a joint SunPAC and Summerland Citizens Association (SCA) meeting; the meeting will most likely occur September 9 at 7:00 pm, possibly at QAD. The SBAR will be reviewing the Residential Design Guidelines on July 10, 2009.
7. **Discussion of Outdoor Lighting Ordinance:** Security Lights were removed from the exemption clause. Purpose section of ordinance needs to be amended

to include the difference between urban and rural lighting needs and provide for the protection of wildlife from light trespass. In either the LUDC or Guidelines, staff should create an SBAR finding regarding rural lighting.

Public Comment: None

8. Discussion of Residential Design Guidelines Chapters 1-10:

Minor edits were made to Pages 1-34. Discussion included basements, maximum height, defensible space in the urban area, and graphics.

Member Franz departed at 8:00 pm.

9. Adjournment: Member Evans moved, Member Woolpert seconded, to adjourn the meeting; motion carried by a vote of 8-0.

Yea: Donaldson, Evans, Franklin, Hill, Kimsey, Perkins, Woolpert

Nay: None

Absent: Franz, Holzauer

Meeting adjourned at 9:15 pm.

Next Meeting: Wednesday, July 1, 2009, 5:00pm
105 East Anapamu Street, Santa Barbara
Board of Supervisors Hearing Room, 4th Floor

Topic: Continued Review of the Draft Residential Design Guidelines

Minutes Approved:

Robert (Robin) Donaldson, Chair