



PLANNING & DEVELOPMENT DEPARTMENT

OFFICE OF LONG RANGE PLANNING

TRANSMITTAL MEMO

DATE: August 28, 2009

TO: SunPAC Members

FROM: Vicki Parker, Deputy Director *VP*
Peter Imhof, Supervising Planner *PI*
Holly Bradbury, Associate Planner *HB*

SUBJECT: SunPAC Meeting # 25- September 2, 2009

The Attachments noted below have been included or referenced in preparation for the September 2, 2009 meeting.

1. **Meeting Agenda.** The agenda for the September 2, 2009 meeting has been provided for your review. For further explanation, please see discussion below.
2. **Meeting Minutes.** Action Minutes from the August 5, 2009 meeting are included for your review and approval.
3. **Schedule.** Overall project timeline and Phase III meeting schedule.
4. **Revised Greenwell/Lillie Intersection Plans.**
5. **FAR Worksheet.**
6. **New Basement Graphics and Text.**
7. **Goals from 1992 SCP with Worksheet.**

Please refer to Transmittal materials provided to you for recent meetings. You may also download the materials at the following webpage:

<http://longrange.sbcountyplanning.org/planareas/summerland/sunPAC.php>

MEETING AGENDA FOR SEPTEMBER 2, 2009

Agenda Item 1

Pledge of Allegiance and Roll Call.

Agenda Item 2

Public Comment Period – This time is set aside to allow public testimony on items not on today’s agenda. The time allocated to each speaker will be set at the discretion of the Chair.

Agenda Item 3

Administrative Items-

- **Meeting Minutes:** Review and approval of the August 5, 2009 draft meeting minutes.
- **SBAR Review of Residential Design Guidelines:** Summary of comments from the August 28, 2009 hearing.
- **Status of Public Works Follow-up Item:** Please see the revised Lillie/Greenwell Intersection Improvements included as Attachment #4.
- **Tentative Long Term Schedule:** Attachment #3 to this memorandum is an updated meeting schedule and overall timeline. Staff has included proposed dates with focused objectives. The meetings for Phase III are broken down by issue area. The draft of the section of the Chapter pertaining to an issue area discussed will be distributed to the SunPAC for review at the subsequent meeting. During the upcoming meetings, we will revisit the proposed timeline for Phase III of the SunPAC process to review how and when the SunPAC and staff will work toward an updated draft Traffic, Circulation, and Parking Chapter. Please also see the timeline of the proposed schedule from inception through completion.

Agenda Item 4

Cal-Prop/Loon Point discussion.

Agenda Item 5

Two remaining items pertaining to the Summerland Residential Design Guidelines need to be resolved. The remaining items include:

1. Basement definition and graphics.
2. FAR worksheet.

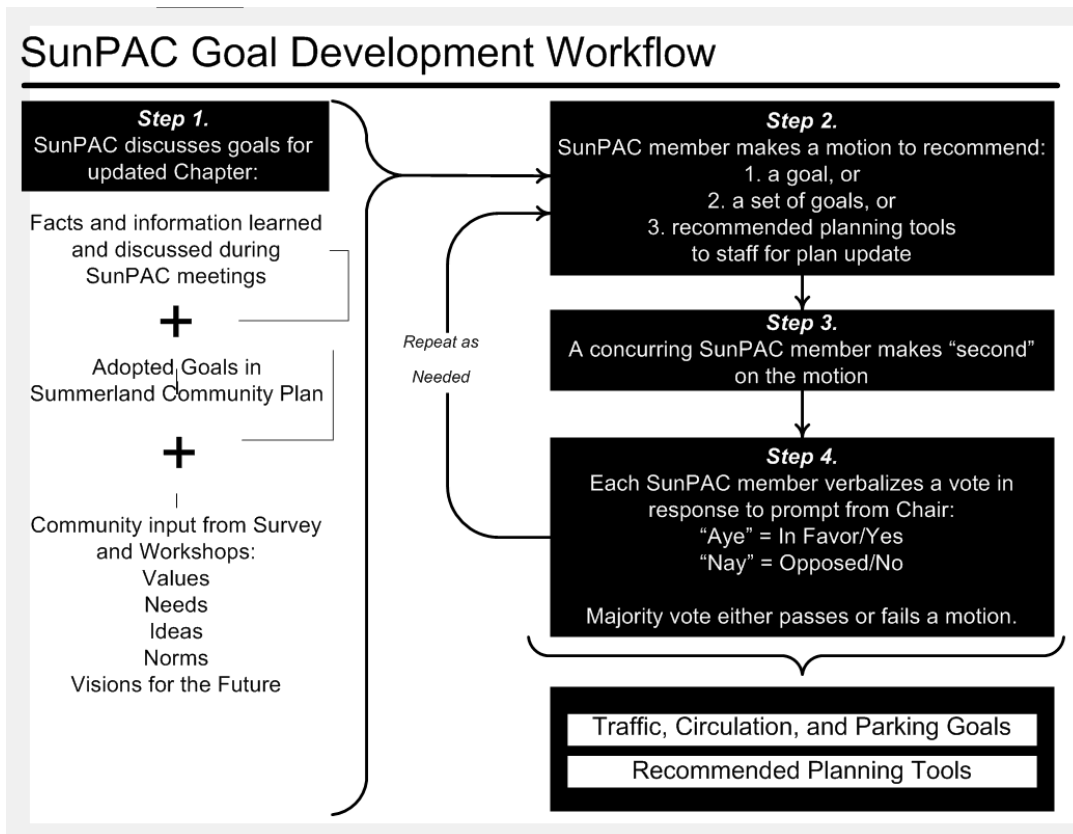
Please see Attachment #5 and #6 for revised graphics and language.

Agenda Item 7

The objective of SunPAC meeting #25 is to finalize the goals and priorities for traffic, parking, and circulation for the following issue areas:

- Parking
- Road-Right of Way
- Circulation
- Trails

Staff encourages the SunPAC to come prepared with recommendations for goals in the above categories. The SunPAC will first discuss these recommendations as a whole, then the SunPAC should take action to officially recommend the goals or set of goals to staff. The following diagram depicts the process by which the SunPAC proposes, discusses, and takes action to recommend a goal or a set of goals for the Traffic, Parking, and Circulation Chapter:



For Meeting #25, staff will facilitate an issue-area based SunPAC discussion of current Traffic, Parking, and Circulation goals and record the motions and actions of the SunPAC to recommend goals for inclusion and implementation in the updated Chapter. The 1992 Summerland Community Plan defines a goal as follows:

Goal - A goal is an ideal future end, condition or state related to the public health, safety or general welfare toward which planning efforts are directed. A goal is a general expression of community values and, therefore is abstract in nature (e.g., "An aesthetically pleasing community," or "Quiet residential streets"). Verbs are usually not included in the goals.

The SunPAC is tasked with recommending Traffic, Circulations, and Parking goals based on:

- Technical data, facts, and information learned and discussed during SunPAC meetings.
- Adopted Goals in the 1992 Summerland Community Plan.
- Community Input from the Survey and Workshop.

The existing Traffic, Parking, and Circulation Chapter does not contain goals; however, the following goals are on page 16 of the SCP for the entire plan relate to parking, circulation, and traffic:

- Identify land for acquisition and development of coastal recreation resources, biological and scenic resources, parking, a community center, and a trails system.
- Promote beach access and public beach area improvements.

- Promote community circulation and parking improvements in both the commercial and residential areas for the benefit of pedestrians, bicycles, and vehicles.
- Develop implementation program and explore funding sources for parking, under-grounding utilities, drainage improvements and other improvement projects.

As Attachment #7 to this document, staff has included a worksheet that you should use to organize and record your recommendations for each topic prior to the upcoming meeting. It provides a side-by-side comparison of the above goals adopted for the 1992 Summerland Community Plan. The SunPAC can use the spaces provided to log your own recommended goals for the update. For each line, you also have the opportunity to check the box of an existing goal from 1992 that you believe is adequate for update in lieu of writing a new goal. Staff encourages the SunPAC to also record and report planning tools for the issue areas that would be appropriate to implement the Traffic, Parking, and Circulation Update. Staff will provide Attachment #7 to you as a Microsoft Word document for you to modify electronically if you prefer. This document has been provided as a tool to aid in collating your ideas and recommendations; however, it is not necessary that this document be used exclusively in the goal-making exercise. We will be using an issue area focused (ROW, parking, circulation, trails) version of the worksheet as an interactive tool for documenting the adopted goals at this meeting.

Each SunPAC member is encouraged to review this draft information and contact staff individually should any questions, suggestions, or other comments arise. Staffs contact details:

- Derek Johnson, 568.2072
- Vicki Parker, 568.2057
- Peter Imhof, 568.3543
- Holly Bradbury, 568.3577

Adjourn

Next meeting: SunPAC Community Plan Update Meeting #26

Topic: Phase III, Traffic, Circulation, and Parking Update

Development: ROW Charrette

Wednesday, October 7, 2009, 5:00 PM

Board of Supervisors Hearing Room, 4th Floor

CC: Jeremy Tittle, Executive Assistant, 1st District Office
Derek Johnson, Director of Long Range Planning