



# SUMMERLAND Planning Advisory Committee (SunPAC)

October 8, 2008 Meeting – Minutes

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1. **Meeting Called to Order:** By Chair **Donaldson** at 6:05 pm.
2. **SunPAC Committee Members Present:** Robert (Robin) Donaldson, David (Tom) Evans, Betty Franklin, Paul Franz, David Hill, Andy Neumann, Suzanne Perkins, and Wickson (Reeve) Woolpert.  
  
Members, Jennifer Fairbanks Mary Holzhauer and Nancy Kimsey were absent.  
  
**Staff Present:** Office of Long Range Planning: Derek Johnson, Deputy Director, and Shaunn Mendrin, Senior Planner.
3. **Welcome:** Chair **Donaldson** and Staff Member Derek **Johnson** welcomed participants, and provided opening comments.
4. **Public Comment:** None.
5. **Meeting Minutes:** SunPAC Member **Franklin** made a motion to approve the SunPAC Meeting Minutes from April 30, 2008. SunPAC Member **Evans** seconded. All were in favor. Motion carried 4-0-3, members Jennifer Fairbanks Mary Holzhauer and Nancy Kimsey were absent and members Robert (Robin) Donaldson, Paul Franz and Andy Neumann abstained.
6. Staff Member **Mendrin** led a PowerPoint presentation to provide an overview of Chapter 4, Building Scale and Form of the Draft Residential Design Guidelines. The presentation focused on Floor Area Ratio and Height and staff requested direction from the SunPAC regarding information needed for the next meeting. The SunPAC requested the following: 1) Additional permit information on Single-Family Residences, RSUs, Accessory Structures; 2) Information regarding lot sizes and configurations for the Urban area would be helpful for the discussion; 3) Verification of current practice and application of garages as accessory structures; 4) Draft language for limitations on Accessory structures and RSU; 5) Draft language for floor area exclusions; and 6) Residential permit examples as case studies for FAR and Height.
7. **Adjournment:** Member **Perkins** moved to adjourn the meeting. SunPAC Member **Hill** seconded the motion. All were in favor. Motion carried 7-0, members Jennifer Fairbanks Mary Holzhauer and Nancy Kimsey were absent. Meeting adjourned at 8:45 pm.

**Next Meeting:** Wednesday, November 5, 2008, 6:00pm  
123 East Anapamu Street, Santa Barbara  
Board of Supervisors Hearing Room, 4<sup>th</sup> Floor

**Topic:** Continued Review of the Draft Residential Design Guidelines

**Minutes Approved:**

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Robert (Robin) Donaldson, Chair

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