



PLANNING & DEVELOPMENT DEPARTMENT
OFFICE OF LONG RANGE PLANNING

TRANSMITTAL MEMO

DATE: November 24, 2008
TO: SunPAC Members
FROM: Derek Johnson, Deputy Director
Shaunn Mendrin, Senior Planner
SUBJECT: SunPAC Meeting #16

The items noted below have been included or referenced in preparation of the November 5, 2008 meeting.

1. **Meeting Agenda.** The meeting agenda for the November 5, 2008 meeting has been provided for your review. For further explanation, please see discussion below. (Attachment 1 – Pages 3-4)
2. **Meeting Minutes.** Action Minutes from the October 8, 2008 meeting are included for you review and approval. Staff notes from the November 5, 2008 meeting have been included for your reference, approval is not necessary for the November 5, 2008 staff notes (Attachment 2 - Pages 5-8).

Please refer to Transmittal materials provided to you for the November 5, 2008 meeting. You may also download the materials at the following webpage:

<http://longrange.sbcountyplanning.org/planareas/summerland/summerland.php>

MEETING AGENDA FOR DECEMBER 10, 2008

Agenda Item 1

Pledge of Allegiance and Roll Call

Agenda Item 2

Public Comment period – This item is set aside to allow public testimony on items not on today's agenda. The time allocated to each speaker will be set at the discretion of the Chair.



Notice of Public Meeting

Summerland Planning Advisory Committee (SunPAC) Meeting #16

Date: Wednesday, December 10, 2008
Time: 6:00 PM
Location: Board of Supervisors Conference Room
123 East Anapamu Street, 4th Floor, Santa Barbara
Attendees: SunPAC Members, County Staff and Public Participants
Purpose/Discussion: Review of the Draft Residential Design Guidelines
Material to Read: Draft Summerland Residential Design Guidelines
1992 Board of Architectural Review Design Guidelines for Summerland
Material to Bring: SunPAC Meeting Materials

Agenda Item	Discussion Topic
	CALL TO ORDER
# 1	Pledge of Allegiance and Roll Call
# 2	Public Comment Period: <i>The Public Comment period is set aside to allow public testimony on items not on today's agenda. The time allocated to each speaker will be set at the discretion of the Chair.</i>
# 3	Meeting Minutes from October 8, 2008
# 4	Story Pole Requirements
# 5	Continued Review of Draft Residential Design Guidelines
Adjourn	Next Meeting: SunPAC Meeting #17 Topic: Chapter 4, Building Scale and Form Wednesday, January 21, 2008 6:00 PM Board of Supervisors Conference Room 123 Anapamu Street, 4 th Floor, Santa Barbara

Questions or comments about the Community Plan Update may be directed to Derek Johnson at 805-568-2072 or djohnson@co.santa-barbara.ca.us and further information may be obtained on the following web site: <http://longrange.sbcountyplanning.org/planareas/summerland/summerland.php>

Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item of a regular meeting of the Planning Advisory Committee that are distributed to a majority of all of the members of the Planning Advisory Committee less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Office of Long Range Planning 30 E. Figueroa Street, Santa Barbara, CA, and also on the County's website at <http://longrange.sbcountyplanning.org/>

Attendance and participation by the public is invited and encouraged. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Hearing Support Staff (805) 568-2000. Notification at least 48 hours prior to the meeting will enable the Hearing Support Staff to make reasonable arrangements.



SUMMERLAND Planning Advisory Committee (SunPAC)

October 8, 2008 Meeting – Minutes

1. **Meeting Called to Order:** By Chair **Donaldson** at 6:05 pm.
2. **SunPAC Committee Members Present:** Robert (Robin) Donaldson, David (Tom) Evans, Betty Franklin, Paul Franz, David Hill, Andy Neumann, Suzanne Perkins, and Wickson (Reeve) Woolpert.

Members, Jennifer Fairbanks Mary Holzhauer and Nancy Kimsey were absent.

Staff Present: Office of Long Range Planning: Derek Johnson, Deputy Director, and Shaunn Mendrin, Senior Planner.
3. **Welcome:** Chair **Donaldson** and Staff Member Derek **Johnson** welcomed participants, and provided opening comments.
4. **Public Comment:** None.
5. **Meeting Minutes:** SunPAC Member **Franklin** made a motion to approve the SunPAC Meeting Minutes from April 30, 2008. SunPAC Member **Evans** seconded. All were in favor. Motion carried 4-0-3, members Jennifer Fairbanks Mary Holzhauer and Nancy Kimsey were absent and members Robert (Robin) Donaldson, Paul Franz and Andy Neumann abstained.
6. Staff Member **Mendrin** led a PowerPoint presentation to provide an overview of Chapter 4, Building Scale and Form of the Draft Residential Design Guidelines. The presentation focused on Floor Area Ratio and Height and staff requested direction from the SunPAC regarding information needed for the next meeting. The SunPAC requested the following: 1) Additional permit information on Single-Family Residences, RSUs, Accessory Structures; 2) Information regarding lot sizes and configurations for the Urban area would be helpful for the discussion; 3) Verification of current practice and application of garages as accessory structures; 4) Draft language for limitations on Accessory structures and RSU; 5) Draft language for floor area exclusions; and 6) Residential permit examples as case studies for FAR and Height.
7. **Adjournment:** Member **Perkins** moved to adjourn the meeting. SunPAC Member **Hill** seconded the motion. All were in favor. Motion carried 7-0, members Jennifer Fairbanks Mary Holzhauer and Nancy Kimsey were absent. Meeting adjourned at 8:45 pm.

Next Meeting: Wednesday, November 5, 2008, 6:00pm
123 East Anapamu Street, Santa Barbara
Board of Supervisors Hearing Room, 4th Floor

Topic: Continued Review of the Draft Residential Design Guidelines

Minutes Approved:

Robert (Robin) Donaldson, Chair

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SUMMERLAND Planning Advisory Committee (SunPAC)

November 5, 2008 Meeting – Staff Notes

1. **Meeting Canceled:** By Chair **Donaldson** at 6:25 pm.
2. **SunPAC Committee Members Present:** Robert (Robin) Donaldson, David (Tom) Evans, Paul Franz, Nancy Kimsey, and Wickson (Reeve) Woolpert.

Members, Betty Franklin, David Hill, Jennifer Fairbanks, Mary Holzhauer, Andy Neumann, and Suzanne Perkins were absent.

5. **Cancelled:** Chair **Donaldson** cancelled meeting due to lack of quorum at 6:25 pm.

Next Meeting: Wednesday, December 10, 2008, 6:00pm
123 East Anapamu Street, Santa Barbara
Board of Supervisors Hearing Room, 4th Floor

Topic: Continued Review of the Draft Residential Design Guidelines