



PLANNING & DEVELOPMENT DEPARTMENT

OFFICE OF LONG RANGE PLANNING

TRANSMITTAL MEMO

DATE: December 3, 2009

TO: SunPAC Members

FROM: Peter Imhof, Supervising Planner *PI*
Holly Bradbury, Associate Planner *AB*

cc: Jeremy Tittle, Executive Assistant, 1st District Office
Derek Johnson, Director of Long Range Planning
Vicki Parker, Deputy Director

SUBJECT: SunPAC Meeting #28- December 8, 2009

The Attachments noted below have been included or referenced in preparation for the December 8, 2009 meeting.

1. **Meeting Agenda.** The agenda for the December 8, 2009 meeting is provided for your review. For further explanation, please see discussion below.
2. **Meeting Minutes.** Action Minutes from the SunPAC November 4, 2009 are included for your review and approval.
3. **Approved July 24 and August 28, 2009 SBAR Minutes.** Staff will summarize SBAR comments to the Residential Design Guidelines for SunPAC consideration and discussion.
4. **Draft SCP Circulation Chapter:** Includes Parking and Circulation only. Policies developed tonight will be included in the Meeting #29 draft Chapter.
5. **Draft Policy Matrix.** The worksheet is in draft form and changes will be made interactively similar to Meetings #26 and #27. Policies and actions from the 1992 SCP that are still applicable are located in the left column. The right column contains new policy suggestions. Circulation, parking, and ROW policies addressed during Meeting #26 are also included.
6. **Draft Goals Worksheet.** The draft goals worksheet includes goals developed at the previous two meetings.
7. **County-owned ROW Map.** This map provided by Public Works depicts Summerland ROW areas owned by the County.
8. **County Encroachment Permit Policy.** Public Works existing policy for considering encroachment permit applications.

You may also download the materials at the following webpage:

<http://longrange.sbcountyplanning.org/planareas/summerland/sunPAC.php>