



PLANNING & DEVELOPMENT DEPARTMENT
OFFICE OF LONG RANGE PLANNING

TRANSMITTAL MEMO

DATE: May 29, 2008
TO: SunPAC Members
FROM: Derek Johnson, Deputy Director
Shaunn Mendrin, Senior Planner
SUBJECT: SunPAC Meeting #9

SunPAC members, the items noted below have been included or referenced in preparation of the June 4, 2008 meeting.

1. **Meeting Agenda.** The meeting agenda for the June 4, 2008 meeting has been provided for your review. For further explanation, please see discussion below (Attachment 1, page 4).
2. **Meeting Minutes.** Action Minutes from the May 7, 2008 meeting are included for you review and approval (Attachment 2, pages 6-11).
3. **Meeting Materials.** The following additional materials have been provided as requested by the SunPAC:
 - Discussion of Height, FAR and understories (see Attachment 3, pages 13-15)
 - Plans for 2410 Lillie Avenue, Kimsey Building (see Attachment 4, pages 17-18)
 - Plans for 2420 Lillie Avenue, Perkins Building (see Attachment 5, pages 20-21)
 - Draft Summerland Height Methodology (see Attachment 6, pages 23-25)

Note: We will need to reschedule some of the future meeting dates, please bring your calendars.

You may also download the SunPAC materials on the following webpage if you have difficulties accessing the files attached in the email:

<http://countyofsb.org/plandev/comp/planareas/summerland/>

MEETING AGENDA FOR WEDNESDAY, JUNE 4, 2008

Agenda Item 1

Pledge of Allegiance and Roll Call

Agenda Item 2

Public Comment period – This item is set aside to allow public testimony on items not on today’s agenda. The time allocated to each speaker will be set at the discretion of the Chair.

Agenda Item 3

Meeting Minutes - Review and approval of the May 7, 2008 meeting minutes.

Agenda Item 4

Continued discussion of the “Working Draft” Summerland Commercial Design Guidelines.

1. Continued Discussion Height & Floor Area Ratio (FAR) and understories. You may also refer to materials from Meeting 8 for reference.

Note: The SunPAC indicated that a discussion of private views was warranted. Staff presented those materials at the March 19, 2008 meeting and the SunPAC took action on the issue. Please refer to those materials as we will discuss them further during the Residential Design Guidelines component.

Adjourn

Next meeting: **SunPAC Community Plan Update Meeting #10**
Topic: Residential Design Guidelines Meeting
Date & Location: TBD

CC: Jeremy Tittle, Executive Assistant, 1st District Office
 John McInnes, Director, Office Long of Range Planning
 Amy Donnelly, Assistant Planner, Office of Long Range Planning