

SUMMERLAND Planning Advisory Committee (SunPAC)

August 20, 2008 Meeting – Minutes

1. **Meeting Called to Order:** By Chair **Donaldson** at 6:08pm.
2. **SunPAC Committee Members Present:** Robert (Robin) Donaldson, David (Tom) Evans, Jennifer Fairbanks, Betty Franklin, Paul Franz, David Hill, Mary Holzhauer, Nancy Kimsey, Andy Neumann, and Suzanne Perkins.

Member Reeve Woolpert was absent.

Staff Present: Office of Long Range Planning: Amy Donnelly, Assistant Planner, David Lackie, Supervising Planner, and Shaunn Mendrin, Senior Planner.

3. **Welcome:** Chair **Donaldson** welcomed participants, and provided opening comments.
4. **Public Comment:**
 1. Mr. Patrick Nesbitt's office submitted a written comment in advance of the meeting to be entered into the record as follows:

"First, Mr. Nesbitt is very disappointed that he could not attend the meeting this evening and appreciates the opportunity to provide comments during the public comment period even though he cannot be there in person.

This is a phase of SunPAC's work in which Mr. Nesbitt is most interested.

Mr. Nesbitt feels that it is readily apparent that the residential guidelines established in 1992 were, for the most part, totally inapplicable to the large rural lots that make up most of the land area covered by the Summerland Community Plan.

Lastly, Mr. Nesbitt is looking forward to working with the SUNPAC to make the changes to the plan to accommodate the needs of the large lot owners.

Thank you."

5. **Meeting Minutes:** SunPAC Member **Perkins** made a motion to approve the SunPAC Meeting Minutes from July 16, 2008 with a few minor modifications. SunPAC Member **Kimsey** seconded. All were in favor. Motion carried 10-0.

SunPAC Member **Perkins** made a motion to approve the SunPAC Meeting Minutes from the July 26, 2008 Workshop. Member **Franklin** seconded the motion. All were in favor with the exception of SunPAC Members **Hill** and **Kimsey**, who abstained as they did not attend the workshop. Motion carried 8-0.

A handwritten signature in black ink, appearing to be "SP" or similar initials, located in the bottom right corner of the page.

6. Staff Member **Mendrin** led a PowerPoint presentation to address the current status of the Draft Commercial Design Guidelines and introduce the Draft Residential Design Guidelines document provided to the SunPAC in advance of the meeting. The presentation included a review of significant changes to each chapter of the Draft Residential Design Guidelines.

The SunPAC reviewed and made changes to Chapter 1 – Introduction and Chapter 2 – Neighborhood Character. The Draft document was modified by staff member **Mendrin** on the screen in real time, as will be the procedure going forward for the remaining chapters. Revised chapters will be posted to the SunPAC webpage following each meeting.

The SunPAC requested staff provide background regarding the regulation and guidelines surrounding solar panels, noting the size and reflectivity of solar panels should be addressed in the Draft Residential Design Guidelines to the extent feasible.

Action: Staff Member **Mendrin** will provide solar panel information to the SunPAC when the SunPAC discusses the appropriate chapter, currently Chapter 11.

SunPAC Member **Franz** noted in preparation for the SunPAC's review of Chapter 3 - Site Design, staff should research with the County's Flood Control division the unique soil conditions in Summerland and revise the current standard county language on water management as it may not apply to Summerland.

Action: Staff Member **Mendrin** will provide new language pertaining to water management to the SunPAC at the next meeting.


Lastly, Staff Member **Mendrin** requested the SunPAC come to the next meeting prepared to discuss and revise the current SunPAC Meeting Schedule.

7. **Adjournment:** Chair **Donaldson** moved to adjourn the meeting. SunPAC Member **Perkins** seconded the motion. All were in favor. Motion carried 10-0. Meeting adjourned at 8:26 pm.

Next Meeting: Wednesday, September 3, 2008, 6:00pm
123 East Anapamu Street, Santa Barbara
Board of Supervisors Hearing Room, 4th Floor

Topic: Continued Review of Draft Residential Design Guidelines

Minutes Approved:


Suzanne Perkins, Vice Chair