



SUMMERLAND Planning Advisory Committee (SunPAC)

September 3, 2008 Meeting – Minutes

1. **Meeting Called to Order:** By Chair Perkins at 6:05 pm.
2. **SunPAC Committee Members Present:** David (Tom) Evans, Betty Franklin, David Hill, Mary Holzauer, Nancy Kimsey, Suzanne Perkins, and Wickson (Reeve) Woolpert.

Members Robert (Robin) Donaldson, Jennifer Fairbanks Paul Franz and Andy Neumann were absent.

Staff Present: Office of Long Range Planning: Derek Johnson, Deputy Director, and Shaunn Mendrin, Senior Planner.
3. **Welcome:** Chair Perkins and Staff Member Derek Johnson welcomed participants, and provided opening comments.
4. **Public Comment:**
 1. Mr. Patrick Nesbit provided comment on Chapter 3, Site Design after staff and SunPAC provided an overview and answered questions. Mr. Nesbit provided comments on the following:
 - Page 3-1: Residential uses should be clarified in the second paragraph.
 - Page 3-2, Guideline 3-2: Concerned about requiring minimal visibility of buildings in the Rural area.
 - Page 3-3, Guideline 3-13: Unclear about the 30 foot requirement for Firewise and felt that is was inconsistent with the guidelines under the topography section.
 - Page 3-4, Guideline 3-19: The term "substantial" should be clarified.
 - Pages 3-4 and 3-7: Concerned that findings contained in the draft document addressing "private views" is too restrictive.
 - Page 3-6: The reference to locating private driveways on slopes of 20% or less is restrictive.
 - Page 3-7: Requiring specific color or shades in the Rural area is also too restrictive.

Action: None. The SunPAC considered Mr. Nesbit's comments during the deliberation on Chapter 3. Comments were added or addressed in the version edited by the SunPAC on September 3, 2008.
5. **Meeting Minutes:** SunPAC Member Franklin made a motion to approve the SunPAC Meeting Minutes from April 30, 2008. SunPAC Member Evans seconded. All were in favor. Motion carried 7-0, members Donaldson, Fairbanks, Franz and Nuemann absent.

6. Staff Member **Mendrin** provided an overview of the propose meeting schedule changes, which included changing the frequency of the SunPAC meetings to once a month. Staff Member **Mendrin** will update the meeting schedule accordingly and forward it to SunPAC members upon completion.
7. Staff Member **Mendrin** led a PowerPoint presentation to provide an overview of Chapter 3, Site Design of the Draft Residential Design Guidelines. The presentation also included a review of changes needed to address the soil and geologic conditions noted by member **Franz** at the August 20, 2008 meeting. Staff noted that Chapter 3 is currently being reviewed by Flood Control and Project Clean Water to ensure that this chapter provides the correct guidance needed.

The SunPAC reviewed and made changes to Chapter 3 – Site Design. The Draft document was modified by Staff Member **Mendrin** on the screen in real time. Revised chapters will be posted to the SunPAC webpage following each meeting.

8. **Adjournment:** Member **Franklin** moved to adjourn the meeting. SunPAC Member **Holzhauser** seconded the motion. All were in favor. Motion carried 6-0, members Donaldson, Fairbanks, Franz, Kimsey and Nuemann absent. Meeting adjourned at 8:20 pm.

Next Meeting: Wednesday, October 8, 2008, 6:00pm
123 East Anapamu Street, Santa Barbara
Board of Supervisors Hearing Room, 4th Floor

Topic: Continued Review of the Draft Residential Design Guidelines

Minutes Approved:



Suzanne Perkins, Acting Chair